

CAREER GUIDE REPORT

PRIVATE & CONFIDENTIAL

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ABOUT YOU

You are a self-starter who is forceful and has the drive to go forward and achieve your goals. Once you have been given clear instruction and know what is required of you, you should be able to persistently work towards the conclusion of the task at hand. Being naturally inquisitive you probably enjoy investigating situations and will carefully assess information in order to achieve your objectives and attain a good result.

Although you are forward looking you do have an underlying sense of justice and a desire to hear the other person's point of view. Loyalty and sincerity are important to you and you will usually fight for your objectives, beliefs and opinions. You can be a fairly reserved and serious individual who is likely to build relationships slowly, based on trust and only when you really do trust a person will you allow them to get close to you.

You are a hard working individual who, once given clear instructions, prefers to be allowed to get on with the job and come up with a satisfactory result.

YOU IN THE WORKPLACE

Ultimately, as you develop your competences and gain experience in the workplace, the achievement of tangible goals and the challenge of completing a task will become very important to you. You are likely to add stability and reliability to a team and it is likely that colleagues will come to recognise your thorough approach to work and your willingness to monitor assignments and see them through to conclusion.

As you gain confidence in the job your methodical approach will allow you to plan strategies and schedules. This approach, coupled with your commitment to work hard, will help you go forward in your chosen career. Because you are yourself hard working, you may become frustrated, even intolerant, towards people whom you see as lazy or those whom you believe fail to produce results.



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You will probably prefer to have your objectives clearly defined and to know your exact area of responsibility. However, once these areas have been clarified, you will want to drive projects forward and get on with the job. Having an underlying need for security, your responses suggest that you may feel more comfortable in an environment that can offer you such an opportunity.

You are likely to be a fair team member but may sometimes stand-back from people. If you are to maximise your career potential you should try to address this, as inter-action with people and verbal communication can play an important role in some careers.

Given all these factors, the ideal working environment for you to consider would be one where you could focus on achieving measurable results but equally one that offers some form of security of position and a fairly structured workplace. You are likely to feel more comfortable in a job that allows you to consider information rather than put pressure on you to make impulsive decisions, especially if they are outside your area of expertise. and thereby generate enthusiasm in them.

KEY CAREER CRITERIA

When identifying your future career you should consider and utilise your particular skills. Thus key factors to consider are areas where you can research and control paths of inquiry in order to achieve a good result. These factors should be key in any job you decide to undertake.

The following tasks and responsibilities are likely to be appropriate to your behavioural characteristics.

- Achieving results through hard work.
- Taking responsibility in an area where you have knowledge and expertise.
- Carefully making decisions based upon the available information.
- Solving problems to do with things rather than being involved with people problems.

Ideally the job would not require you to use shortcut methods to achieve your goals or pressurise you into making impulsive decisions. Day-to-day interaction and communication with others should not be the major focus of your function.

YOUR WORK STRENGTHS

Once you have decided upon your career path and any matching educational opportunities, you can move towards realising your full potential and test and develop your work strengths.

The contribution you are likely to bring to an organisation will be your desire to add stability and reliability to a team. Your methodical approach will temper your forceful demeanour and by the application of hard work and focus you could achieve measurable results and reduce costs. You will prefer to be given the freedom to act and also the time to assess the likely consequences of any action you decide to take. In order to exploit your major strengths, the



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emphasis of any function you undertake should be based on the completion of tasks that require careful planning and thorough execution, rather than on achieving quick results. Although you may not promote changing things just for the sake of it, you will support making changes once you have the opportunity to think things through and assess the likely effect on both you and the organisation. Only when you are sure a course of action will not be regretted later, will you go forward.

JOB POSSIBILITIES

The following jobs have been selected as best suited to your characteristics and the occupation level requested. The list may not be fully exhaustive and is selected for a range of Generic Job areas. Remember this assessment does not take account of any special skills, work experience or training you might have had to date. Note that the number of jobs can vary considerably, depending upon the assessment.

SELF EMPLOYMENT AND AGENCY WORK

CONSULTANCY: Financial Consultant

OTHER: Transport Work

ARMED FORCES

THE NAVAL SERVICE: RN/QARNNS Officer, Royal Marines Commando

THE ARMY: Army Officer

THE ROYAL AIR FORCE: RAF Officer

ADMINISTRATION, BUSINESS, CLERICAL & MANAGEMENT

CIVIL SERVICE: Diplomatic Service Officer, Support Staff

LOCAL GOVERNMENT: Local Government Administrator

BUSINESS/INSTITUTE MANAGEMENT: Chartered Secretary, Strategic Planner

ADMINISTRATIVE/CLERICAL WORK: Telephonist

INFORMATION TECHNOLOGY: Database Administrator, I.T. Manager, Software Engineer, Software Programmer, Systems Analyst

PRINT ART AND DESIGN

PRINTING: Screen Printer

ART AND DESIGN: Graphic Designer

TEACHING AND CULTURAL ACTIVITIES

JOURNALISM AND TECHNICAL WRITING: Technical Author

LIBRARY AND INFORMATION WORK: Librarian/Information Manager

ENTERTAINMENT AND LEISURE

PERFORMING ARTS: Music Teacher

BROADCASTING/FILM/THEATRE: Cameraman/woman/Camera Operator, Floor/Stage Manager/Assistant Director, Researcher



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HEALTH AND MEDICAL SERVICES

HEALTH SERVICE: Health Service Manager

NURSING AND ANCILLARY WORK: Registered Child Nurse, Registered Learning Disability Nurse, Registered Mental Health Nurse

MEDICAL SCIENCE AND TECHNOLOGY: Medical Laboratory Assistant, Medical Technical Officer

PROBATION AND AFTERCARE: Probation Officer

PSYCHOLOGY: Psychologist

SECURITY AND PROTECTIVE SERVICES

PRISON SERVICE: Prison Governor

FIRE SERVICE: Safety Officer

FINANCE AND RELATED WORK

ACCOUNTANCY: Credit Control Manager, Credit Controller, Debt Collector

BANKING AND BUILDING SOCIETY WORK: Bank Officer/Clerk, Building Society Manager

INSURANCE WORK: Loss Control Manager, Risk Manager

STOCK EXCHANGE WORK AND INVESTMENT ANALYSIS: Investment Analyst, Market Analyst

BUYING, SELLING AND RELATED SERVICES

MARKETING: Market Research Executive

SCIENCES, MATHEMATICS AND RELATED WORK

SCIENCES: Food Technologist, Laboratory Technician, Technical Researcher, Technical Writer, Technical manager, Chemist

ENGINEERING

ENGINEERING: Installation Engineer, Project Manager (Engineering)

ELECTRICAL WORK: Electrical Engineer (Chief), Electronics Engineer

MANUFACTURING INDUSTRIES

MANUFACTURING: Production Manager

BAKING AND CONFECTIONERY: Baker (Owner)

CHEMICAL PLANT PROCESSING: Chemical Engineer

CONSTRUCTION AND LAND SERVICES

OTHER CONSTRUCTION WORK: Mine Manager

HOUSING: Housing Officer/Manager

ANIMALS, PLANTS AND THE ENVIRONMENT

FARM WORK: Farm Manager

